

PRIVACY POLICY FOR RECRUITMENT

Digital Media Professionals Inc. (hereinafter referred to as "DMP") has been obtaining and using applicant's personal data, such as name, address, e-mail address (hereinafter referred to as "Personal Data") for its smooth operation of recruiting activities. DMP acknowledges and understands that proper protection of such Personal Data is an important responsibility of our own. For taking such responsibility, DMP will specifically deal with Personal Data under the methods set forth in the following Sections.

1. Purpose of Use

DMP will obtain Personal Data through this site or by way of other methods, which are necessary for the purpose of recruiting and use such Personal Data only for recruiting activities, such as examinations, contacts, or necessary procedures.

2. Disclosing and Providing to Third Parties

Except for the purposes set forth in Section 1 above, and of corresponding to one of the following, DMP will neither disclose nor provide Personal Data to any third party. DMP may disclose and provide Personal Data to any third party, in case of;

- (1) Having obtained consent from applicants for disclosure of the same.
- (2) Being required to disclosing and providing the same pursuant to laws or regulations.
- (3) Being necessary for protecting a person's life or body and having hardship to obtain applicant's consent.

3. Disclosure

In case of having a request to disclose his/her own Personal Data maintained by DMP from a applicant, DMP will disclose such applicant's own Personal Data within the reasonable scope and time ONLY IF DMP could confirm whether such applicant who made such request is certainly the person who has legal rights to make such request. Such person who has legal rights is the person himself/herself, statutory representatives (for infants or incompetents) or agents who are given legal authority from the principal (collectively "Requestor").

4. Corrections and Deletion

In case of being requested to correct, add or delete his/her own Personal Data maintained by DMP from a applicant, subject to confirming whether such applicant is a Requestor, DMP will correct, add or delete such Requestor's own Personal Data within the reasonable scope and time if such Personal Data have difference from the factual data.

5. Procedures for Requests

DMP will receive requests based on Sections 3 and Section 4 above and other questions regarding Personal Data maintained by DMP through the following procedures. A applicant will understand that his/her request may not be received if he/she dose not take the following procedures.

5.1. Procedures for receiving requests

Please make a request by phone call or sending mail to the following addresses. The details of the procedures will be provided at the time of the first contact to DMP. Provided, roughly, DMP first confirms, through the following methods, whether such applicant who made such request is certainly a Requestor, and makes a reply in writing or other forms.

[Mail]

Digital Media Professionals Inc.
Human Resource Department
1-15-5-7F Nakacho Musashino-shi, Tokyo 180-0006, Japan

[Phone]

+81-422-60-3480